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ACOUSTIC GUITAR AND MUSIC THEORY INSTRUCTION  
VOICE LESSONS 2015-16

GENERAL INFORMATION AND POLICY SHEET

Students/Parents: Please read this over and keep it on file for future reference.

Lessons Private lessons are given once a week at a regularly scheduled time. There will be a one time get – acquainted lesson to start, when prospective student must exhibit basic music skills. Young beginning students take either group lessons or private half-hour lessons. All other students take 45-minute or one hour private lessons. Work in music theory, sight-singing, and ear training are included each week. In summertime there's a special SUMMER SERIES.

Payment Procedure Payment for eight lessons must be received prior to the first lesson of that series. A series of eight lessons may begin at any time, and is continuous. All books and music, as well as guitar accessories\* are additional. Estimated cost of books to get started is:

FEE FOR ONE EIGHT-WEEK SERIES

One half hour	\$320.
45 Minutes	480.
One hour	600.

Missed Lessons Ordinarily, just one missed lesson per series can be made up, providing the reason for absence is student's illness or a death in the family. Whenever possible, the make-up will be at another time in the same week. Any other absence is considered unexcused, and that lesson must be forfeited by the student. (This includes business trips and vacations). Scheduled make-ups which are missed also must be forfeited.

A student may occasionally request a different lesson time in a particular week. Such a request must be made at least 48 hours prior to the scheduled lesson time, and no guarantees can be made that teacher can accommodate. OVER

EVERYONE HAS A BAD PRACTICE WEEK ONCE IN A WHILE, that's understandable. Come to your lesson anyway. There is always something new to work on!

Please note:

**Since I am a professional singer, my livelihood depends on my good health. Illness for me is a major problem, because it means cancelled concerts and lost income. Please do not come to your lesson if you have a cold, or are sick with some other possibly contagious disease. I will be glad to work out a make-up for you somehow.**

**I know you will help me with this, and not abuse the privilege. Thanks for your understanding.**

Repertoire Classes Several times a year, students will have a chance to perform for each other at a Repertoire Class. Details will be given well in advance.

The Repertoire Class is held in place of the student's regularly scheduled lesson for that particular week. A student who cannot or does not attend, for whatever reason, is not entitled to a replacement lesson.

One of the attractive features of the Repertoire Class is the opportunity for students to meet, hear and learn from a special Guest Artist. Whenever possible, a professional musician from the area will attend the class, listen to student playing and conduct a portion of the class using lecture- demonstration. A nominal Guest Artist Fee will be required of each participating student to help make the professional's visit possible. The upcoming class is set for (date) and fee is (\$)

Other Events By popular demand, special workshops and "field trips" are planned intermittently. These are not mandatory, but strongly encouraged, since they are a great deal of fun, in addition to being educational. (Recent examples: concert trips to Phila area jazz clubs and the Grand Opera House; a classical guitar concert, Philadelphia Orchestra, Kimmel Center etc).

**BY ENROLLING, THE STUDENT AGREES TO THE ABOVE TERMS AND POLICIES.**

**I appreciate your cooperation.**

\*For your convenience, picks, strings, music stands, certain guitars and other select accessories are available for purchase from Judith Kay.

Judith Kay is a concertizing singer/guitarist & recording artist.  
Find out more at [www.judithkay.com](http://www.judithkay.com)

